

State Board of Assessors
Meeting Minutes
Tuesday, September 10, 2024

Chairperson Jane Grossinger called the meeting to order at 8:30 a.m.

Board members in attendance:

Pat Grengs	Mike Reed
Jane Grossinger	Averi Turner
Anne Grunert	Mark Vagts
Ryan Johnson	Kelly Ydstie
David Parsons	

Agenda for the September 10, 2024 meeting was reviewed. David Parsons motioned to approve the agenda. Anne Grunert seconded the motion. The motion carried.

Minutes of the July 9, 2024 meeting was reviewed. Mike Reed moved to approve the minutes. Ryan Johnson seconded the motion. The motion carried.

Updates

- **Form Report:** Since July 1, 2024, the start of fiscal year 2025, 24 reports have been submitted, 13 reports were approved, 4 reports are being graded and 11 assessors received their AMA.
- **Complaint Summary:** Since July 2024, the Department of Revenue has received one new complaint, and is currently reviewing it to determine next steps. No new investigations have been opened.
- **MAAO Conference Content Committee:** No updates.
- **MAAO Curriculum & Assessor Standards Committee:** The most recent meeting was May 14, 2024; next meeting TBD.
- **MAAO Executive Board and Ad Hoc Committees:** Jane Grossinger will provide an update.
- **CEH Committee:** Online courses previously approved during the 2020-2024 licensing cycle are being reviewed. The list of board-approved continuing education will be updated with the results before the November 19th board meeting.
- **Licensure Course Review:** 32 out of 63 licensure courses have been reviewed. All reviews are to be completed by 12/31/2024.

Discussion Items

- **Statute and Rule Changes:** Discussion included possible statute and rule changes for the 2026 legislative session including:
 - Reinstatement options for expired CMA and CMA IQs whose AMA deadline has passed. A subcommittee consisting of Jane Grossinger, Anne Grunert, David Parsons, and Kelly Ydstie will discuss ideas and provide an update at the November 19, 2024 board meeting.
 - Ryan Johnson made a motion to require completion of Ethics for those applying for a CMA or CMA IQ license. David Parsons seconded. The motion carried with none opposed. This change will be included in recommended updates to the rules for the 2026 legislative session. Ethics will be added to the Trainee Exposure Checklist (formerly known as First-Year Exposure Checklist) going forward.
 - Updating licensing fees.
- **Ethics for Trainees:** A new process has been implemented to encourage new trainees to complete Ethics training early in their career. Beginning July 2024, new trainee emails have included information for accessing the Ethics training.
- **First-Year Exposure Checklist:** The checklist name has been changed to Trainee Exposure Checklist for clarity and Ethics has been added to the list.

- **CEH Committee:** The CEH committee discussed the process for reviewing courses for continuing education hours.
- **Board Work Plan:** Tabled for November 19, 2024 meeting.

Approved Continuing Education Hours Requests

- **2024 MAAO Fall Conference:** The committee reviewed this conference, sponsored by MAAO, that will be held at Madden’s on Gull Lake (Brainerd, MN) September 24-25, 2024, for a maximum of 8 continuing education hours.
- **Appraising 2-4 Unit Residences:** The CEH committee reviewed this course, sponsored by McKissock, which is offered in an on-demand online format, for 7 CEHs.
- **Commissioner’s Forum at 2024 MAAO Fall Conference:** The board reviewed and discussed the General Session/Commissioner’s Forum at 2024 MAAO Fall Conference for CEH eligibility. The board’s CEH committee agreed to approve the forum for 2 CEHs.
- **Introduction to Commercial Appraisal Review:** The CEH committee reviewed this course, sponsored by McKissock, which is offered in an on-demand online format, for 7 CEHs.

Denied Continuing Education Hours Requests

- **Best Practices for Completing Bifurcated & Hybrid Appraisals:** The CEH committee reviewed this course, sponsored by McKissock, which is offered in an online on-demand format, for 3 CEHs. The consensus was that this course does not cover a technique used by assessors.
- **Divorce and Estate Appraisals: Elements of Non-Lender Work:** The CEH committee reviewed this course, sponsored by McKissock, which is offered in an online on-demand format, for 4 CEHs. The consensus was that this course was written for fee appraisers to market for and appropriately complete USPAP compliant “non-lender” valuation assignments.
- **General Session at 2024 MAAO Fall Conference:** The CEH committee reviewed this course, sponsored by MAAO, which will be held in Brainerd, MN on September 25, 2024, for 2 CEHs. The consensus was that there is not enough information to tie it to any assessor standards (**see Commissioner’s Forum at 2024 MAAO Fall Conference on previous page**).
- **Residential Grading and Condition:** The CEH committee reviewed this course, sponsored by Vanguard Appraisals, which was which was held July 1 - 2, 2024 in Worthington, MN, for 10 CEHs. It was found that the course was only marketed to the 4 jurisdictions in Region V that are Vanguard Users. Per Course Approval Request guidelines, courses must be available to and marketed to an entire region, at minimum.

Approved Applications for Certified Minnesota Assessor

- **Nate Brusven**, Lyon County
- **Jon Chezik**, Renville County
- **Julian Cook**, Isanti County
- **Matthew DeVriendt**, Wright County
- **Aidan Dillon**, City of Minneapolis
- **Kinnette Downing**, Anoka County
- **Beth Finkelson**, Otter Tail County
- **Chadd Nelson**, St. Louis County
- **James Powers**, Blue Earth County
- **Jonathan Severs**, Rice County
- **Andrew Smith**, Stearns County
- **Ashley Stammer**, Jackson County
- **Chase Wahl**, Isanti County

Approved Applications for Certified Minnesota Assessor IQ

- **Matthew DeVriendt**, Wright County
- **Andrew Doyle**, Hennepin County
- **Dominick Ronnenberg**, Freeborn County
- **Katie Van Grootheest**, Rock County

Approved Applications for Temporary IQ

- **Steven Mikula**, Rice County

Approved Applications for Accredited Minnesota Assessor

- **Amy Albers**, Pope County
- **Ashley Benson**, Pennington County
- **Jason Borman**, St. Louis County
- **Trevor Courneya**, Crow Wing County
- **Jordan Crowe**, City of Maple Grove
- **David Feuerhelm**, Houston County
- **Brandie Hanson**, Otter Tail County
- **Zachary Houle**, Crow Wing County
- **Sarah Lanier**, Cottonwood County
- **Patrick Pierret**, Dakota County
- **Linda Pospisil**, Nobles County
- **Jake Stenzel**, Anoka County
- **Daniel Tuckett Jr.**, Big Stone County
- **Tammy Wisniewski**, Crow Wing County
- **Brent Zinda**, Crow Wing County

Applications for Senior Accredited Minnesota Assessor

- Mark Vagts made a motion to award the Senior Accredited Minnesota Assessor license to the following individual.

Ryan Larson, Marshall County

Averi Turner seconded the motion. The motion carried with none opposed.

The chairperson set the next meeting date as Tuesday, November 19, 2024, at St. Michael City Center, St. Michael, MN at 8:30 am.

Kelly Ydstie made a motion to pay the expenses for the meeting. Anne Grunert seconded the motion. The motion carried.

Ryan Johnson made a motion to adjourn the meeting. Kelly Ydstie seconded the motion. The motion carried.