

Adoption of Rule Changes for Assessor Education and Licensing

Changes were made to the rules pertaining to the State Board of Assessors licensing and education requirements. These changes take effect beginning 5 days after the May 20, 2024, publication of final rule in the State Register. Additions underlined; strike through indicates removed language; explanations highlighted in yellow.

- **1950.1000 DEFINITIONS.**

Subp. 17. Felony. (Adds a definition of “felony”): “Felony” means a conviction of a felony in this state or in any other state or federal jurisdiction or conviction of any offense in any other state or federal jurisdiction which would have been a felony if committed in Minnesota.

- **1950.1020 LICENSURE.**

Subp. 5. Reinstatement. (Updates license reinstatement provisions to reflect adjusted licensure education and interview requirements):

A. Before a license will be issued to a person who has not been licensed for a period of five years or more, that person must:

(1) have successfully completed:

(a) a board-approved Minnesota assessment laws and procedures course within the previous five years; and

(b) all courses required for the applicable license under Minnesota law;

(2) pay a reinstatement fee;

(3) pay the appropriate license fee; ~~and~~

(4) supply documentation of having completed all required continuing education requirements for the most recent four-year period; and

(5) if applying for reinstatement of a senior accredited Minnesota assessor license, complete the interview required under part 1950.1060, subpart 2, item F.

- **1950.1035 TEMPORARY LICENSE.**

Subpart 1. Military. (Corrects provision governing temporary assessor license qualification for persons with “military status”):

~~A. An applicant for a temporary military~~ A person with a military status who applies for a temporary assessor’s license shall submit an application under Minnesota Statutes, section 197.4552, accompanied by payment of the license fee. The applicant shall supply the board with evidence of all of the following:

(1) military status as:

[For text of units (a) and (b), see Minnesota Rules]

(c) a veteran with confirmation of an honorable or general discharge status within the two years preceding the date of the temporary military certificate assessor license application;

[For text of subitems (2) and (3), see Minnesota Rules]

[For text of item B, see Minnesota Rules]

Subp. 2. Certified general appraiser (CGA) level appraisers. (Adds clarification regarding certified general appraisers (“CGAs”) seeking a temporary certified Minnesota assessor (“CMA”) license):

Upon application to the board, a Minnesota appraiser licensed by the Department of Commerce at the certified general appraiser (CGA) level shall be granted a temporary certified Minnesota assessor (CMA) license. The temporary license holder shall be approved to appraise income-producing properties if the temporary license holder has completed the coursework required by Minnesota Statutes, section 273.11, subdivision 13, or coursework deemed equivalent by the board.

[For text of subpart 3, see Minnesota Rules]

- **1950.1040 CERTIFIED MINNESOTA ASSESSOR SPECIALIST (CMAS).**

(Eliminates the Certified Minnesota Assessor Specialist (“CMAS”) license due to changes to statutes governing assessor licensure): As a result of changes to statutes governing assessor licensure, the CMAS license no longer serves a meaningful function for individuals seeking licensure. Therefore, the Board eliminated the CMAS license category.

- **1950.1050 ACCREDITED MINNESOTA ASSESSOR (AMA).**

(Adds text so rule subparts for each assessor license category similarly describe the acts each license category allows the assessor to perform):

A person with an accredited Minnesota assessor license, with at least three years of assessment experience, may perform all duties required in the classification and appraisal of real and personal property for property tax purposes. Requirements to initially obtain licensure as an accredited Minnesota assessor are given in items A to D.

[For text of items A to D, see Minnesota Rules]

- **1950.1060 SENIOR ACCREDITED MINNESOTA ASSESSOR (SAMA).**

Subp. 2. Specific requirements for SAMA.

(Adds text so rule subparts for each assessor license category similarly describe the acts each license category allows the assessor to perform):

A person with a senior accredited Minnesota assessor license, with at least five years of assessment experience, may perform all duties required in the classification and appraisal of real and personal property for property tax purposes. Requirements to initially obtain licensure as a senior accredited Minnesota assessor are given in items A to G.

[For text of items A to H, see Minnesota Rules]

[For text of subparts 3 to 6, see Minnesota Rules]

- **1950.1080 CONTINUING EDUCATION.**

~~Subp. 4. Licensing at a lower level.~~

(Eliminates subpart regarding licensing at a lower level due to changes to statutes governing assessor licensure): As a result of changes to statutes governing assessor licensure, currently licensed AMAs and SAMAs must maintain at least an AMA license and can no longer qualify for the lower-level CMA license. Therefore, the Board deleted the provision which states AMAs and SAMAs can qualify for the lower-level CMA license if they fail to meet the continuing education requirements for the higher-level AMA or SAMA license.